TRS 699: Proseminar for New Master’s Students
Fall Semester 2012

Credit Hours: 0.0
Classroom: McMahon 200
Day/time: Tu 12:35PM - 1:25PM

Instructor contact information:
Charles B. Jones, M.T.S., Ph.D.
Caldwell Hall 107-D or 106
X6882/6886
jonesc@cua.edu
Office Hours: by appointment

Course Description (from Cardinal Station)
This course provides incoming M.A.-level students with an introduction to the process of completing a master’s or equivalent level degree within the School of Theology and Religious Studies as well as to research methods and higher-level scholarship.

Instructional Methods
This course will consist entirely of weekly presentations by the instructor or guest lecturers.

Required Text
None

Course Goals
The purposes or goals of the course are to give new master’s students information that will prepare them both for their course of studies and to academic methods and standards.

Course Requirements
The instructor will take attendance at all sessions. Students will be expected to attend at least five of the six sessions to pass the milestone in their course of studies. Students must also attend the library tour, to be scheduled separately.

Assessment:
This course is offered on a pass/fail basis only.
Accommodations for students with disabilities:  
Any student who feels s/he may need an accommodation based on the impact of a disability should contact the instructor privately to discuss specific needs. Please contact Disability Support Services (at 202 319-5211, room 207 Pryzbyla Center) to coordinate reasonable accommodations for students with documented disabilities. To read about the services and policies, please visit the website: http://disabilitysupport.cua.edu.

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Course Schedule

August 28:  
The arc of a master’s program (Jones)

Sept. 4:  
Academic style (Serra)

Sept. 11:  
Research methodology I: primary sources (Benson)

Sept. 18:  
Research methodology II: secondary sources (Bosworth)

Sept. 25:  
Advising, Enrollment, and Registration Issues (Abimbola Akintolayò)

Oct. 2:  
Career opportunities for M.A. students (Chiapetta)

In addition to the above class sessions, students are required to register for a library orientation session to be scheduled and recorded separately. Please select one of the following times: Mr. Dustin Booher of the Mullen Library staff will conduct the orientation. Meet at the MERIC classroom on the first floor of the library.

Thursday, August 30th (12:30-1:30 p.m.)  
Tuesday, September 4th (2:00-3:00 p.m.)  
Wednesday the 5th (12:00-1:00 p.m.)